Appendix A References

Section I

Required Publications

Except where otherwise indicated, the Army publications listed below are available on the Army Electronic Library CD-ROM (EM 0001) and the USAPA web site (http://www.usapa.army.mil/). DOD publications listed below are available from the DOD web site: http://web7.whs.osd.mil. Air Force publications listed below are available from the Air Force web site: http://afpubs.hq.af.mil. Navy publications listed below are available from the Navy web site: http://neds.nebt.daps.mil.

AFMAN 16-101

International Affairs and Security Assistance Management. (Cited in paras 4-51, 4-61, 13-59, 13-67.)

AFI 16-103

Managing the Defense English Language Program. (Cited in para 13-67c(3).)

AFI 16-201

Foreign Disclosure of Classified and Unclassified Military Information to Foreign Governments and International Organizations. (Cited in para 10-124.)

AFI 32-6001

Family Housing Management. (Cited in paras 9-20 and 10-122.)

AFI 32-9003

Rental Rates and Charges for Quarters Supplied on a Rental Basis. (Cited in para 5-19.)

AFI 34-501

Disposition of Personal Property. (Cited in para 10-114.)

AFI 36-2903

Dress and Personal Appearance of Air Force Personnel. (Cited in paras 10-110 and 112.)

AFI 36-3002

Casualty Services (PA). (Cited in para 10-127.)

AFI 48-123

Medical Examination and Standards. (Cited in paras 4-53 and 10-117.)

AFI 51-704

Procedures for Handling Requests for Political Asylum and Temporary Refuge. (Cited in para 10-31.)

AFI 65-101

Comptroller Activities, Functions, and Responsibilities. (Cited in para 11-47.)

AFI 65-601V1

USAF Budget Policies and Procedures. (Cited in para 5-20.)

AFMAN 23-100

USAF Supply Manual. (Cited in para 10-113.)

AFR 76-5

Policies and Procedures for Obtaining Passenger Reservations for DOD International Air Travel Single Passenger Reservation System for Air Movement. (Cited in para 8-21.)

AFR 170-3

Financial Management and Accounting for Security Assistance and International Programs. (Cited in paras 2-37 and 5-20.)

AFR 170-8

Accounting for Obligations. (Cited in para 5-22.)

AFR 170-13

Accounting for Commitments. (Cited in para 5-22.)

AFR 177-103

Travel Transactions at Base Level. (Cited in paras 8-22 and 10-114.)

AR 12-1

Security Assistance, International Logistics, Training, and Technical Assistance Support Policy and Responsibilities. (Cited in para 2-17.)

AR 12-8

Foreign Military Sales Operations/Procedures. (Cited in para 6-9.)

AR 27-20

Claims. (Cited in para 10-71.)

AR 30-1

The Army Food Service Program. (Cited in para 9-14.)

AR 37-47

Representation Funds of the Secretary of the Army. (Cited in para 10-63.)

AR 40–3

Medical, Dental, and Veterinary Care. (Cited in para 10-81.)

AR 60-20

Army and Air Force Exchange Service (AAFES) Operating Policies. (Cited in para 10-63.)

AR 115-11

Army Topography. (Cited in para 10-80.)

AR 210-130

Laundry and Dry Cleaning Operations. (Cited in para 10-69.)

AR 380-10

Department of the Army Policy for Disclosure of Information, Visits, and Accreditation of Foreign Nationals. (Cited in paras 10-79, 11-25, and 12-20.)

AR 550-1

Procedures for Handling Requests for Political Asylum and Temporary Refuge. (Cited in para 10-31.)

AR 600-8-14

Identification Cards for Members of the Uniformed Services, their Families and other Eligible Personnel (Cited in para 10-19,10-64, and 10-67.)

AR 670-1

Wear and Appearance of Army Uniforms and Insignia. (Cited in para 10-62.)

DA Pam 351-4

Army Formal Schools Catalog. (Cited in paras 4-17, 4-18, and 4.19.)

DA Pam 351-20

Army Correspondence Course Catalog. (Cited in para 4-25.)

DFAS-IN 37-1

Finance and Accounting Policy Implementation (Cited in para 5-9, 5-10, 5-12, and 9-13.) (Available at web site (http://www.asafm.army.mil).

DOD 5105.38-M

Security Assistance Management Manual. (Cited in paras 2-4, 4-5, 6-1, 6-3, 8.8, and 13-9.)

DOD 7000-14-R, Volume 15

Financial Management Regulation. (Cited in paras 5-1, 5-3, 5-20, 6-4, 8-10, 11-40, and 11-41.)

Section II

Related Publications

A related publication is merely a source of additional information. The user does not have to read it to understand this publication. Army publications listed below can be found at: www.usapa.army.mil. Navy publications listed below can be found at: http://neds.nebt.daps.mil. Air Force publications can be found at http://afpubs.hq.af.mil.

AFCAT 36-2223

US Air Force Formal Schools

AFI 11-401

Flight Management

AFI 16-201

Disclosure of Military Information to Foreign Governments and International Organizations

AFI 31-401

Managing the Information Security Program

AFI 32-9003

Rental Rates and Charges for Quarters Supplied on a Rental Basis

AFI 34-501

Mortuary Affairs

AFI 34-601

Air Force Lodging Program Management

AFI 36-2201

Developing, Managing, and Conducting Training

AFI 36-2202

Enlisted Specialty Training

AFI 36-2301

US Air Force Officer Professional Military Education Systems

AFI 36-3001

Issuing and Controlling Identification (ID) Cards

AFI 41-115

Health Care and Health Care Benefits in the Military Health Care System

AFI 41-305

Administration of Aeromedical Staging Flights

AFI 48-123

Medical Examinations and Standards

AFI 160-39

Medical Clearance for Flying Duty of Foreign Military Personnel/North Atlantic Organizations (NATO) Personnel

AFMAN 37-139

Disposition of Air Force Records-Records Disposition Schedule

AFR 205-43

Safeguarding NATO Classified Information

AR 12-7

Security Assistance Teams

AR 25-51

Official Mail and Distribution Management

AR 27-51

Jurisdiction of Service Courts of Friendly Foreign Forces in the United States

AR 37-103

Disbursing Operations for Finance and Accounting Offices

AR 40-501

Standards of Medical Fitness

AR 55-46

Travel Overseas

AR 210-50

Housing Management

AR 335-15

Management Information Control System

AR 360-5

Army Public Affairs, Public Information

AR 380-10

Technology Transfer, Disclosure of Information and Contacts with Foreign Representatives (Chapter 3)

AR 550-51

Authority and Responsibility for Negotiating, Concluding, Forwarding, & Depositing of International Agreements

AR 600-8-22

Military Awards

AR 600-8-101

Personnel Processing (In-and-Out-and Mobilization Processing)

AR 600-8-105

Military Orders

AR 601-210

Regular Army and Army Reserve Enlisted Program

AR 612-2

Preparation of Replacements for Oversea Movement

AR 623-105

Officer Evaluation Reporting System

AR 623-205

Enlisted Evaluation Reporting System

BUMEDINST 6320.70

Health Care Program

BUPERSINST 1710.13A

Navy Club, Food, Beverage, and Entertainment Operations DLIELC publications can be found at: http://www.deskbook.osd.mil

DLIELC Catalog

Catalog of American Language Course Materials for IMET and U.S. Government Agencies

DLIELC Catalog

Catalog of American Language Course Materials for Foreign Military Sales (FMS)

DLIELC Handbook

Handbook for the American Language Course Placement Test (ALCPT)

DLIELC Handbook

English Language Training Support for Security Assistance Officers

DLIELC Instruction 1025.7

Planning and Programming Security Assistance English Language Training

DLIELC Instruction 1025.15

English Comprehension Level (ECL) Test Guidelines

DOD 1000.13

Identification Cards for Members of the Uniformed Services, Their Dependents, and Other Eligible Personnel.

DOD 1000.21

DOD Passport and Passport Agent Services

DOD 4515.13-R

Air Transportation Eligibility

DOD 5030.49R

Customs Inspections

DOD 5220.22

Industrial Security Regulation

DODD 2000.11

Procedures for Handling Requests for Political Asylum and Temporary Refuge

DODD 4500.54-G

Foreign Clearance Guide

DODD 5132.3

DOD Policy and Responsibilities Relating to Security Assistance

DODD 5132.10

Security Assistance Technical Assistance Field Teams

DODD 5410.17

An Informational Program for Foreign Military Trainees in the United States

DODI 1015.10

Programs for Military Morale, Welfare, and Recreation (MWR)

DODI 7230.8

Leases and Demonstrations of DOD Equipment

MCO 1610.7D

Performance Evaluation System

MCO P10110.14L

Food Service Standard Operating Procedures Manual

MCO P5512.11B

Identification Cards for Members of the Armed Services

NAVMEDCOMINST 5360.1

Decedent Affairs Manual

NAVMEDCOMINST 6320.3B

Medical and Dental Care for Eligible Persons at Navy Medical Department Facilities

NAVMILPERSCOMINST 1750.1A

Verifying DD Form 1172 and Issuing DD Form 1173

NAVY IPO LTR

Implementing Guidance for the Department of the Navy Informational Program

NAVSO P1000

Navy Comptroller Manual

NAVSUP Pub 486 Vol 2

Food Service Management Officers Quarters and Messes Afloat and Chief Petty Officers Messes Afloat

NAVSUP Pub P2002

Navy Stock List of Publications and Forms

NAVSUPINST 4061.9X

Sale of Meal and Surcharge Rates and Ration Credit Conversion Factors

Navy Publication (unnumbered)

Catalogue of Off-Campus Self-Study Credit Courses

Navy Publication (unnumbered)

Department of the Navy Security Assistance Training Program Programming Guide

Navy Publications (unnumbered)

Manual of the Navy Medical Department

OPNAVINST S5510.155C

Classified Supplement to the Manual for the Disclosure of Classified Military Information to Foreign Governments and International Organizations

SECNAVINST 4900.48

Transfer of U.S. Naval Vessels to Foreign Governments and International Organizations

SECNAVINST 5212.5D

Navy and Marine Corps Records Disposition Manual

SECNAVINST 5510.34

Manual for the Disclosure of Department of the Navy Military Information to Foreign Governments and International Organizations

SECNAVINST 5710.22

Procedures for Handling Requests for Political Asylum and Temporary Refuge

Section III

Prescribed Forms

The Air Force forms prescribed below are available from the Air Force web site: http://afpubs.hq.af.mil. The DOD forms prescribed below are available from the DOD web site: http://web1.whs.osd.mil/diorhome.htm.

AF Form 1099

Entertainment/Informational Program Fund Requests. (Prescribed in para 11-46b.)

AF Form 1217

Informational Program Data Card. (Prescribed in para 11-50.)

AF Form 1761

International Student Status Report. (Prescribed in para 10-132.)

AF Form 2642

Informational Program Activities Plan. (Prescribed in para 11-52.)

AF Form 2643

Informational Program Resources File. (Prescribed in para 11-53d.)

DD Form 2285

Invitational Travel Order (ITO) for International Military Students. (Prescribed in para 7-2a.)

DD Form 2339

International Military Student Information (Prescribed in para 10-4a.)

DD Form 2496

International Student Academic Report. (Prescribed in para 10-9a.)

Section IV

Referenced Forms

AF Form 10

United Personnel Record Group

AF Form 74

Communication Status Notice/Request

AR Form 349

Receipt for Document Released to Accredited Representatives of Foreign Nations

AF Form 449

Receipt for Document Release to Accredited Representative of Foreign Nations

AF Form 623

On-the-Job Training Record

AF Form 623A

On-the-Job Training Record-Continuation Sheet

AF Form 797

Job Qualification Standard Continuation/Command JQS

AF Form 1098

Special Task Certification and Recurring Training

AF Form 1122

Personal Property Inventory

AF Form 1256

Certificate of Training

AF Form 1530

Punch Card Transcript

AF Form 1761

International Military Student Status Report

DA Form 31

Request Authority for Leave

DD Form 7

Report of Treatment Furnished Pay Patients Hospitalization Furnished (Part A)

DD Form 7A

Report of Treatment Furnished Pay Patients Outpatient Treatment Furnished (Part B)

DD Form 645

Foreign Military Sales Billing Statement

DD Form 652

Uniformed Services Meal Ticket

DD Form 1172

Application For Uniformed Services Identification Card Deers Enrollment

DD Form 1351

Travel Voucher

DD Form 1351-2

Travel Voucher or Sub-voucher

DD Form 1588

Record of Travel Payment

DD Form 2765

Uniformed Services Identification and Privilege Card

SF 1034

Public Voucher for Purchases and Services Other Than Personal

SF 1080

Voucher for Transfers Between Appropriations and/or Funds

SF 1164

Claim for Reimbursement for Expenditures on Official Business

Glossary

Section I

Abbreviations

AC&SC

Air Command and Staff College

ACC

Air Combat Command

ADE

Automated Data Equipment

ADP

Automatic Data Processing

AECA

Arms Export Control Act

AETC

Air Educational Training Command

AF

Air Force

AFB

Air Force base

AFETS

Air Force Engineering and Technical Services

AFIT

Air Force Institute of Technology

AFO

Accounting and finance officer

AFSAT

Air Force Security Assistance Training Squadron

AFSC

Armed Forces Staff College/Air Force Specialty Code

AHS

Academy of Health Sciences, U.S. Army

AFSAT

Air Force Security Assistance Training

AIASA

Annual Integrated Assessment of Security Assistance

AIC

Academic Instructor Course

ALC

American Language Course

ALCPT

American Language Course Placement Test

AMC

U.S. Army Materiel Command/USAF Air Mobility Command

AMEDDC&S

Army Medical Department Center and School

ARNGUS

Army National Guard of the United States

ASD (ISA)

Assistant Secretary of Defense (International Security Affairs)

ASN (FM&C)

Assistant Secretary of the Navy (Financial Management and Comptroller)

ASW

antisubmarine warfare

ACOM

Atlantic Command

AWC

Army War College/Air War College

AWOL

Absent without leave

AWS

Amphibious Warfare School

BO

blanket order

BUMED

Bureau of Medicine and Surgery

BUPERS

Bureau of Naval Personnel

\mathbf{BY}

budget year

CANTRAC

Catalog of Naval Training Courses

CAO

Case administering office

CAT

Contractor acceptance test/control and assessment team

CDP

course data processing code

CDR

commander

CFS

contract field services

$\mathbf{C}\mathbf{G}$

commanding general

CGSC

U.S. Army Command and General Staff College

CHAMPUS

Civilian Health and Medical Program of the Uniformed Services

CIN

course identification number

CINC

Commander in Chief

CINCLANTFLT

Commander in Chief, U.S. Atlantic Fleet

CINCPACFLT

Commander in Chief, U.S. Pacific Fleet

CLO

country liaison officer

CMC

Commandant of the Marine Corps

CNATRA

Chief of Naval Air Training

CNET

Chief of Naval Education and Training

CNO

Chief of Naval Operations

COA

Comptroller of the Army

COB

command operating budget

COGARD

U.S. Coast Guard

COMNAVRESFOR

Commander, Naval Reserve Force

COMNAVSEASYSCOM

Commander, Naval Sea Systems Command

CONUS

continental United States

CP

command post

CPD

Congressional Presentation Document

CPL

country program listing

CRA

Continuing Resolution Authority

CSA

Chief of Staff, U.S. Army

DA

Department of the Army

DAR

Defense Acquisition Regulation

DBMS

Director of Base Medical Services

DCSINT

Deputy Chief of Staff for Intelligence

DCSLOG

Deputy Chief of Staff for Logistics

DCSOPS

Deputy Chief of Staff for Operations and Plans

DCSPER

Deputy Chief of Staff for Personnel

DEFREMANEDCEN

Defense Resources Management Education Center

DFAS

Defense Finance and Accounting Service

DELP

Defense English Language Program

DISAM

Defense Institute of Security Assistance Management

DLA

Defense Logistics Agency

DLI

Defense Language Institute

DLIELC

Defense Language Institute, English Language Center

DOD

Department of Defense

DODIP

Department of Defense Informational Program

DON

Department of the Navy

DRMI

Defense Resources Management Institute

DUSA-IA

Deputy Under Secretary of the Army-International Affairs

DSCA

Defense Security Corporation Agency

DTG

date time group

DV

distinguished visitor

ECL

English comprehension level

$\mathbf{E}\mathbf{E}$

extraordinary expenses

E-IMET

Expanded International Military Education and Training

ELT

English language training

ELTP

English Language Training Program

EOC

end of course

ETA

estimated time of arrival

ETS

engineering and technical services

EUCOM

United States European Command

EXA

execution agency

FAA

Foreign Assistance Act

FDO

Foreign Disclosure Office

FLTCINC

Fleet Commanders in Chief

FMF

Fleet Marine Force; Foreign Military Financing

FMS

foreign military sales

FMSSG

Foreign Military Sales Steering Group

FMST

foreign military sales training

FORSCOM

Forces Command

FOSCO

Foreign Officer Supply Course-Basic

FOT

follow-on-training

FRAMP

Fleet Replacement Aviation Maintenance Program

FTD

field training detachment

FTS

field training services

FY

fiscal year

GMAT

Graduate Management Admission Test

GRE

Graduate Record Examination

GTR

government transportation request

HQ

headquarters

HODA

Headquarters, Department of the Army

HQ AFESC

Headquarters, Air Force Engineering and Services Center, Directorate of Housing and Services

HO USAF/CVAI

Headquarters, United States Air Force, Office of the Vice Chief of Staff, International Affairs Division

HQ USAF/JAI

Headquarters, United States Air Force, Office of the Judge Advocate General, International Law Division

HQ USAF/LETT

Headquarters, United States Air Force, Deputy Chief of Staff, Logistics and Engineering, Directorate of Transportation, Traffic Management Division

HQ USAF/SGHR

Headquarters, United States Air Force, Surgeon General, Directorate of Medical Plans and Resources, Medical Readiness Division

IAAFA

Inter-American Air Forces Academy

IC

implementing commands

ID

identification

IDMC

International Defense Management Course

IFP

International Fellows Program

ILC

International Logistics Center

IMET

international military education and training

IMETP

International Military Education and Training Program

IMS

international military student

IMSO

International Military Student Officer/Office

INS

Immigration and Naturalization Service

INST

instruction

INTOCS

International Officer Candidate School

IOS

International Officers School

TP

Informational Program

ITO

invitational travel order

JTR

Joint Travel Regulations

LOA

Letter of Offer and Acceptance

LOR

letter of request

LS

School of Systems and Logistics

LTD

language training detachment

MAAG

military assistance advisory group

MACOM

major Army command

MAJCOM

major command (USAF)

MASL

Military Articles and Services List

MCC&SC

Marine Corps Command and Staff College

MCCDC

Marine Corps Combat Development Command

MEDCOM

U.S. Army Medical Command

MET

Mobile Education Team

MILDEP

military department

MILSTRIP

Military Standard Requisitioning and Issue Procedures

MOD

miscellaneous obligating document/Ministry of Defense

MPP

Directorate of Personnel Programs

MTT

mobile training team

NATO

North Atlantic Treaty Organization

NAVAVSCOLSCOM

Naval Aviation Schools Command

NAVPGSCOL

Naval Postgraduate School

NAVPHIBSCOL

Naval Amphibious School

NAVSCOLEOD

United States Naval School Explosive Ordnance Disposal

NAVSEA

Naval Sea Systems Command

Navy IPO

Navy International Programs Office

NAVWARCOL

Naval War College

NCAPS

naval control and protection of shipping

NCC

Naval Command College

NCO

noncommissioned officer

NDP

National Disclosure Policy

NETC

Naval Education and Training Center

NETSAFA

Naval Education and Training Security Assistance Field Activity

NFO

naval flight officer

NFPA

Navy Field Procurement Activity

NIF

Navy Industrial Fund

NJAG

Navy Judge Advocate General

NSC

Naval Staff College/Naval Supply Center

NSCS

Naval Supply Corps School

OA

obligation authority

OASD

Office of the Assistant Secretary of Defense

OBT

observer training

OCONUS

outside continental United States

ODCSINT

Office of the Deputy Chief of Staff for Intelligence

ODCSOPS

Office of the Deputy Chief of Staff for Operations and Plans

ODCSPER

Office of the Deputy Chief of Staff for Personnel

OJT

on-the-job training

OPNAV

Office of the Chief of Naval Operations

OPNAVINST

Office of the Chief of Naval Operations instruction

OPR

office of primary responsibility

OPREP-3

Operational Report-3

OSD

Office of the Secretary of Defense

OT

orientation tour

PA

public affairs

P&A

price and availability

PACAF

Pacific Air Force

PACOM

Pacific Command

PCS

permanent change of station

PFP

Partnership for Peace

PG

Post graduate

PGS

Post graduate school

PME

professional military education

POC

point of contact

POD

port of debarkation

POE

port of embarkation

POI

program of instruction

POV

privately owned vehicle

RCN

record control number

RCS

reports control symbol

RIM

retainable instructional material

RSNF

Royal Saudi Naval Forces

SA

security assistance

SAF/FMBIS

Office of the Assistant Secretary of the Air Force (Financial Management & Comptroller), Directorate of Budget Investment:

SAF/IA

Deputy Under Secretary of the Air Force, International Affairs SAF/IAX Policy Division

SAMM

Security Assistance Management Manual

SAO

security assistance organization/officer

SAT

Security assistance team

SATFA

Security Assistance Training Field Activity

SATMO

Security Assistance Training Management Office

SATP

Security Assistance Training Program

SAUS-FL

Secretary of the Army Under Secretary for Foreign Liaison

SAUS-IA-DSA-A

Directorate for International Development and Security Assistance, Office, Chief, Plans and Policy

SCN

student control number

SEAL

sea, air, land

SECDEF

Secretary of Defense

SECNAV

Secretary of Navy

SET

Specialized English Training

SFO

senior foreign officer

SGHA

Directorate of Medical Plans and Resources, Health Affairs and Plans Division

SIDMC

Senior International Defense Management Course

SJA

Staff Judge Advocate

SOAP

Supply Operations Assistance Program

SOFA

Status of Forces Agreement

SOS

Squadron Officer School

SR

Specialized English Training required

SSN

social security number

STATIS

Student Training Analysis and Tracking Information System

SYSCOM

Systems Command

TAFT

technical assistance field team

TAG

The Adjutant General

TAPR

training activity program roster

TASA

U.S. Army Television Audio Support Agency

TAT

technical assistance team

TCO

test control officer

TDY

temporary duty

TLA

travel and living allowance

TOEFL

Test of English as a Foreign Language

TPA

total package approach

TRADOC

U.S. Army Training and Doctrine Command

TSG

The Surgeon General

ТТ

technical training

UDT

underwater demolition training

UFT

Under graduate flight training

UPH

unaccompanied personnel housing

U.S.

United States

USACGSC

U.S. Army Command and General Staff College

USAF

U.S. Air Force

USAFE

U.S. Air Forces in Europe

USAREUR

U.S. Army, Europe, and Seventh Army

USASATMO

Security Assistance Training Management Organization

USARSA

U.S. Army School of the Americas

USASAC

U.S. Army Security Assistance Center

USACOM

United States Atlantic Command

USAWC

U.S. Army War College

USC

United States Code

USCENTCOM

United States Central Command

USCINCCENT

Commander in Chief, United States Central Command

USCINCEUR

United States Commander in Chief, Europe

USCINCPAC

Commander in Chief. United States Pacific Command

LISCINCSO

Commander in Chief, United States Southern Command

USG

United States Government

USIPO

uniformed services identification and privileges card

USMC

U.S. Marine Corps

USN

U.S. Navy

USSOUTHCOM

United States Southern Command

VAQ

visiting airmen quarters

VOQ

visiting officers quarters

WCN

worksheet control number

WHO

World Health Organization

Section II

Terms

Acceptance date

The date that appears on the acceptance portion of DD Form 1513 or amendment thereto indicating the calendar date on which a foreign purchaser accepts the terms and conditions in the FMS offer.

Accepted case

An FMS Letter of Offer and Acceptance for training requirements that has been signed by the designated representative of the purchaser before the expiration date and has been received by SAAC with any required initial deposit.

Annual Integrated Assessment of Security Assistance

A projection of defense articles, services, and training the foreign country is likely to seek to acquire from the USG during the budget year and 4 subsequent years. For the IMET, the AIASA includes the specific training envisaged, including the number of IMSs proposed for each type and whether they are to be trained in the United States or overseas.

Arms transfers

A transfer of defense articles and services such as arms, ammunition, and implements of war, including components

thereof, and the related training, manufacturing licenses, technical assistance, and technical data. Transfers are provided by the USG under the FAA, AECA, or other statutory authority or directly by commercial firms to foreign countries, foreign private firms, or international organizations.

Availability

Capability to perform a service within the time frame requested using existing manpower authorizations and skilled personnel without having a significant adverse effect on the combat readiness of the military departments.

Blanket order FMS case

An open-ended case with undefined requirements, in a dollar amount that specifies articles, services, or training. Normally, these cases are written for a period of 1 or 2 fiscal years.

Budget year

That fiscal year arrived at by adding one to the current fiscal year; the subject of new budget estimates.

Cancelled case

An FMS case that was not accepted or funded within the prescribed time limitations or was canceled by the requesting country or by the USG.

Case

A contractual sales agreement between the USG and an eligible foreign country or international organization.

Case Administering Office

The major claimant assigned sole responsibility for FMS case implementation and management.

Case identifier

A unique identifier consisting of six digits and assigned by the implementing agency to each FMS case. The case identifier is assigned to each FMS request and identifies the case through all subsequent transactions. It is made up of the two-letter country code, cognizant MILDEP one-letter designator, and a three-letter case designator.

Cash in advance or cash with acceptance

U.S. dollar currency, check, or other negotiable instrument required for the acceptance of an FMS case.

Closed case

An FMS case in which all material has been delivered and all services or training have been performed; all financial transactions, including all collections, have been completed; and the purchaser has made final payment.

Collections

Receipt in U.S. dollar currencies, checks, or other negotiable instruments from the purchasing foreign country to pay for defense articles, services, or training based on accepted FMS cases.

Combatant ship-major

Aircraft carriers, battleships, cruisers, submarines, destroyers, and frigates.

Commitment

Any communication between a responsible U.S. official and an authorized foreign government representative (including officials of any international organization or supranational authority) that reasonably could be interpreted as a promise that the USG will provide them with funds, goods, services, training, or information.

Completed case

An FMS case for which all delivery and collections have been completed but for which a final statement (DD Form 645) has not been furnished to the purchaser.

Congressional Presentation Document

The document presented annually to Congress describing the proposed SA programs to support proposed legislation submitted for congressional authorization and appropriation.

Continuing resolution authority

For the purpose of this regulation only, the authority to obligate funds against the IMET or FMS credit appropriation

for the fiscal year. This authority is granted by Congress in a joint resolution making temporary appropriation pending passage of the regular appropriation act.

Contract field services

U.S. personnel furnished under contract with private industry, who provides advice and training when skills are not available from DOD resources.

Country liaison officer

An officer or NCO of a foreign military establishment selected by his or her government and attached to a DOD or civilian activity for the primary purpose of assisting in the administration of IMSs from the home country.

Cross-service training

Sequential training given by more than one MILDEP but included in the training program of the MILDEP providing the majority of training, exclusive of English language.

Current fiscal year

The fiscal year in progress but not yet completed, for example, between and including 1 October through 30 September.

Defense Security Assistance Agency

The agency that performs administrative, management and operational functions for SA programs at the DOD level under the policy direction of the Office of the Assistant Secretary of Defense International Security Affairs).

Deputy Commandant (USARSA)

An Army officer, in the grade of colonel, from Latin America, Brazil, Mexico, or a Spanish-speaking Caribbean country, assigned to USARSA for a period of 2 years. Serves as senior advisor to the Commandant, USARSA, on matters related to the instruction of IMSs and administration of guest instructors and their dependents. Assigned is a coordinated effort of the USCINCSO; Commandant, USARSA; and host country.

Disclosure authorization

Authorization by proper U.S. authority for the disclosure of U.S. classified information to IMSs who are APPROPRI-ATELY cleared AND CERTIFIED by their government for access to classified information, AS REQUIRED, AND IN ACCORDANCE WITH AR 380-10.

Execution agency identifier

A three-digit alphabetical code used to identify the MILDEP installation or funded command where training is to be provided.

Expanded International Military Education and Training (IMET)

Specific courses that have been identified as building democracies, promoting peace, and recognize human rights and are available to both military and civilian IMSs.

Expenditure authority

A document or authority from SAAC to implementing MILDEPs that allows expenditure against obligations previously recorded against an FMS case.

Extended training service specialists

Those services performed by DOD personnel (normally on a permanent change of station (PCS) basis) who are technically qualified to provide instruction and training in the engineering, installation, operation, and maintenance of DOD weapons, equipment, and systems. ETSSs are not the same as mobile training teams.

Extraordinary expenses

Expenses incident to representational activities for IMSs that EE funds help to defray including costs of such activities as commanders' welcome receptions, civilian and military sponsor banquets, faculty and student luncheons, and graduations.

Familiarization training

Practical experience and job-related training for specific systems, subsystems, functional areas, or other operations that require hands-on experience, to include maintenance training conducted at the depot level. This training does not provide for skill-level upgrading, which is provided under OJT when special procedures are required.

Field training detachment

For the purpose of this regulation only, a unit controlled by the Air Education and Training Command consisting of a detachment commander and complement of technically qualified instructors capable of providing on-site specialized technical instruction. An FTD is a combination of a mobile training unit and a mobile training team.

Field training services

A generic term that refers to, either engineering and technical services, contract field services, or both.

FMS administrative surcharges

Surcharges for USG administrative service associated with the sale of any defense article, service, or training under FMS. Charges are separately recorded on the FMS case and changes thereto.

Follow-on-training

Sequential training, following an initial course of training.

Foreign military sales

That portion of United States security assistance authorized by the Foreign Assistance Act of 1961, as amended, and the Arms Export Control Act as amended. This assistance differs from the Military Assistance Program and the International Military Education and Training Program in that the recipient provides reimbursement for defense articles and services transferred.

Formal training

For the purpose of this regulation only, an officially designated course of instruction conducted or administered according to an approved course outline and training objectives.

Generic code

A three-digit alphanumeric code assigned in the MASL that represents the type of materiel or services according to budget activity and project account classification.

Grant aid

Military assistance rendered under the authority of the FAA, for which the MILDEPs are reimbursed from the foreign assistance appropriation. Grant aid includes foreign military financing (materiel) and the International Military Education and Training Program (training).

Guest instructor

An officer, warrant officer, or noncommissioned officer from Latin America (to include Brazil and Belize), a Spanish-speaking Caribbean country, Mexico, or Spain assigned to the U.S. Army School of the Americas and to perform duties of instructing U.S. doctrine, in Spanish, to IMSs. Assigned for a period of time as agreed by host country and the Commandants, Must meet professional and medical qualifications established by the school Commandants.

Implementing authority

The IMET order (for the IMET program) and obligation authority (for FMS cases) that authorize the MILDEP to implement programmed training.

In-country training

Training offered within the geographic boundaries of a recipient country and conducted by members of the U.S. Defense Department, other organizations, or contractors.

Informational program

The DOD Informational Program that affords an opportunity for IMSs to become familiar with the United States; its social, cultural, and political institutions; and its people and their way of life. It further increases IMS awareness of U. S. commitment to basic principles of internationally recognized human rights.

Initial deposit

Money transferred to the credit of the Treasurer of the United States provided by a purchaser as part of the LOA acceptance. It is a partial or full payment for defense articles, services, or training.

Installation

For the purpose of this regulation, the term installation is synonymous with base, post, camp, station, activity, squadron, ship, unit, school, and facility.

International military education and training

For this regulation only, that portion of grant aid which includes formal or informal instruction for IMSs in the United States or overseas by military or civilian personnel of the USG, and contract technicians or instructions through informational publications and media of all kinds, training aids, orientation, and military advice to foreign military units and forces. IMET is authorized under the FAA.

International military student

A national of a foreign government, with military or civilian status of that government, who is receiving education or training, or is touring USG activities under the sponsorship of SATP. For the purpose of this regulation, the term trainee is synonymous with student.

International Military Student Officer

The U.S. DOD individual designated to coordinate and monitor the local SATP and provide required administrative support for IMSs.

International Military Student Roster Report (RCS SAFIAX(AR)7111)

A consolidated report on the status of all IMSs in training by the U.S. Air Force, based on a weekly submission from training locations administering to IMSs.

Invitational travel order

A written authorization (DD Form 2285) for IMSs to travel to, from, and between U.S. activities for the purpose of training under the SATP.

Item identification number

A seven-character identifier assigned to each line of training in the Military Assistance Articles and Services List published by the MILDEPS. The first character is a letter that identifies the MILDEP offering the training (B-Army, P-Navy, D-Air Force). The following six characters are numbers that identify the specific item of training. This identification number is used in all IMET and FMS training program and implementation documents.

Lease

An agreement for the temporary transfer possession and use of a defense articles to a foreign government or international organization, with the transferee agreeing to pay rent to the USG and to maintain, protect, repair, or restore the article, subject to and under the authority of the AECA, chapter 6.

Letter of offer and acceptance

The agreement by which the USG offers to sell to an eligible country or international organization defense articles, services, or training pursuant to the AECA. The LOA lists the items, estimated costs, and terms and conditions of sale. It provides for an authorized agent of the eligible country or international organization to sign as an indication of acceptance.

Living allowance

An authorized allowance paid to an IMS while in training under the IMET program.

Military Articles and Services List

A Department of Defense publication listing source, availability, and price of items and services for use by the unified commands and military departments in proposing military assistance plans and programs. (Separate MASLs are maintained for IMET and FMS training. These catalogs disseminate course identification, price, location, duration, and other data as established by each MILDEP.)

Military assistance other-agency-funded

Training of international students in MILDEP service schools or installations, sponsored and funded by a nonmilitary U.S. agency at no cost to the MILDEP or SATP.

Mobile training assistance

Training assistance consisting of mobile training teams (MTTs), DOD civilian engineering and technical services (ETS), or contract field services (CFS) personnel used for training of IMSs.

Mobile training team

For the purpose of this regulation only, a team consisting of one, or more U.S. personnel from DOD resources on temporary duty (not to exceed 179 consecutive days away from home station) to train IMSs in the operation,

maintenance, and employment of weapon systems and support equipment or in other special skills related to military functions. MTTs are not the same as technical assistance teams.

Mobile training unit

A U.S. Air Force unit of portable system-oriented trainers, training aids, special tools, test equipment, or training accessories designed for an MTT to conduct training in the field.

Naval Education and Training Security Assistance Field Activity

(NETSAFA) has cognizance of SCNs, and numbers are obtained from that organization.

North Atlantic Treaty Organization Status of Forces

Agreement Reciprocal treaty applicable to IMSs from all NATO countries, except Iceland, undergoing training in the United States. In addition to the United States, the NATO countries are Belgium, Canada, Denmark, Federal Republic of Germany, France, Greece, Iceland, Italy, Luxembourg, Netherlands, Norway, Portugal, Spain, Turkey, and the United Kingdom. Questions regarding the applicability of the treaty should be addressed to the MILDEPs concerned.

Obligation authority

Authority on a DD Form 2060 (FMS Obligation Authority) or other document passed from SAAC to implementing MILDEPs that allows obligations to be incurred against a given FMS case in an amount not to exceed the stated value in this authority.

Observer training

Special training conducted to permit IMSs to observe U.S. DOD techniques and procedures.

Offer date

The date that appears in block 7 of the LOA.

On-the-job training

For the purpose of this regulation only, a training process, whereby IMSs acquire knowledge and skills through the actual performance of duties under competent supervision according to an approved, planned program.

Open sales case

An FMS case, having any portion of the transaction incomplete.

Open sales offer

An FMS offer made to a foreign purchaser that is pending acceptance.

Orientation tour

A tour arrangement for key foreign personnel that may be funded under FMS or IMET to acquaint them with U.S. organization, equipment, facilities, or methods of operation at various locations.

Outside CONUS

All geographic areas not within the territorial boundaries of the continental United States. As used in this regulation, OCONUS includes Hawaii and Alaska.

Paramilitary forces

Forces or groups that are distinct from the regular armed forces of any country but resembling them in organization, equipment, training, or mission.

Professional military education

Career training designed to provide or enhance leader ship and the recipient force's capability to conduct military planning, programming, management, budgeting, and force development to the level of sophistication appropriate to that force.

Reimbursable order

An approved DD Form 2060. Part A specifies the value of the order; these amounts must be reflected on reimbursement reports as an FMS trust fund reimbursement activity.

Security Assistance Management Manual

The DOD manual that contains policy guidance and procedures for programming, implementing, and reporting SA activities.

Security assistance organizations

DOD elements located in a foreign country with assigned responsibilities for carrying out SA management functions under the FAA and AECA. The term SAO is used in this regulation generically and applies to all such activities regardless of the actual title assigned (for example, Military Assistance Advisory Group, Military Group, Military Mission, Defense Representative, Office of Military Cooperation, Office of Defense Cooperation, Defense Liaison Group, Security Assistance Organization, and Defense AttachŁ personnel designated to perform SA management functions).

Security Assistance Training Management Office

A TRADOC agency that manages all Army activities related to formation, preparation, and deployment of MTTs, FTSs, surveys, TATs, and TAFTs furnished from CONUS assets. It also coordinates replies to queries from the SAOs concerning training assistance.

Security clearance

For the purpose of this regulation only, determination of eligibility of an individual to have access to U.S. classified information. IMSs do not hold U.S. security clearances. The clearance specified in an ITO is that granted by the foreign government and not the United States. A disclosure authorization is required before granting an IMS access to U.S. classified information, and such access must be on an individual need-to-know basis.

Services

Support provided to a foreign government under security assistance, other than materiel items. Training is considered a service.

Standardization Agreement 6002

An agreement ratified by 14 NATO countries: Belgium, Canada, Denmark, France, Federal Republic of Germany, Greece, Italy, Luxembourg, Netherlands, Norway, Portugal, Turkey, United Kingdom, and the United States (excludes Iceland and Spain). The United Kingdom and the United States ratified with reservations. This agreement establishes principles and procedures for the conduct and financing of common training.

Student control number

For DON accounting purposes, IMSs are identified by an SCN, which is assigned when they report either to DLIELC for English language training, or to the first training course under the program.

Technical assistance field team

A DOD team or individual deployed on a PCS assignment of more than 179 days (usually for 1 year or more) to a foreign country to provide assistance in the operation, maintenance, and tactical employment of weapons systems and support equipment or in other special skills related to military functions.

Technical assistance team

A DOD team or individual dispatched for up to 179 days' temporary duty to place into operation, operate, maintain, and repair equipment provided under FMS. TATs will not be used to provide technical training or instruction (except for OJT) that is necessary to transfer technical responsibility to the recipient country.

Total package concept

The planning methodology that requires identification of spare parts, follow-on support items, training, and services required from USG or within the foreign country's resources to efficiently introduce and operationally sustain major items of equipment or systems.

Training

Instruction of IMSs in the United States or overseas by personnel assigned to or sponsored by DOD. It also includes correspondence courses, training publications, training aids, and orientation tours.

Training number

A number assigned to each U.S. Air Force IMS by the SAO for identification purposes.

Training project or instruction

The U.S. Air Force instrument issued by the implementing agency reflecting the schedule of approved programmed training.

Travel and living allowance

Those costs associated with transportation, excess baggage, and living allowance (per diem) of IMSs authorized for payment under IMET.

Unaccepted case

An FMS LOA that was not accepted within prescribed time shown.

Worksheet control number

A reference number used for data control purposes and assigned to each item of training in a country's program.

Section III

Special Abbreviations and Terms

This Section contains no entries.

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